



RfP Number - NPST/IAC/2026-27/001

Minutes of the Pre-Bid Meeting held on 29th September, 2026

Minutes of the Pre-Bid meeting for Appointment of Internal Auditor of NPS Trust for Financial Year 2026-27 was held on 29th September, 2026 at 15:00 hrs through video conferencing.

The meeting was attended by the following representatives from the participating entities and NPS Trust:

List of Attendees:

In Attendance:

Sl. No.	Name	Organisation
1.	Sh. Ram Kumar	S K Agrawal And Co
2.	Sh. Ajit Singh Bisht	Manager, NPS Trust
3.	Ms. Nisha Rathod	Assistant Manager, NPS Trust

The participant was provided an overview of the RfP floated by NPS Trust for Appointment of Internal Auditor of NPS Trust for Financial Year 2026-27.

Thereafter, the participant in attendance sought clarifications and raised queries. The queries received through email have also been included and are presented below.

Summary of Queries Raised and Responses:

Sl. No.	Query	Response
1.	Whether the audit of Pension Funds is also to be carried out by the Internal Auditor.	No. The scope is limited to the Internal Audit of NPS Trust, including review of NPS Trust's monitoring of Pension Funds. Please refer to Para 5(a) of Annexure VII (Scope of Work) of the RfP.
2.	Number or value of transactions undertaken by NPS Trust on a quarterly basis.	Approximately 1,600 vouchers/transactions are processed by NPS Trust during each quarter. The number and value of transactions may vary

		from quarter to quarter depending upon the nature and volume of activities undertaken during the relevant period.
3.	Manpower requirement for the assignment, i.e., number of qualified and semi-qualified staff and the man-days required.	The bidder shall deploy an adequate team, headed by a partner, to complete the assignment within the prescribed timelines. Please refer to Sections 4 and 6 of the RfP.
4.	Whether the Non-Disclosure Agreement is to be submitted along with the bid, prior to selection.	Yes. The duly signed NDA (Annexure VI) as a part of RfP is required to be submitted along with the Technical Bid towards the acceptance of the terms and conditions. Please refer to Annexure V and Clause 25 of Annexure I of the RfP. The selected bidder shall execute the NDA post the appointment.

The participant was informed that the responses to the queries and clarifications will be uploaded on the website of NPS Trust.
